



ISLAMIC CENTER OF QUAD CITIES
3620 SH 121
Suite 200
Plano, TX 75025

TEL: (972) 503-9956
EMAIL: info@icqcmasjid.org
WEB: icqcmasjid.org
TAX ID: 82-4636988

Date: 03/26/2025

To:

Staff Members of All Academic Institutions in the DFW Metroplex

Subject: Excused Absence for Religious Holiday Observance

Dear Staff Member,

As you may be aware, the Muslim holy month of Ramadan is currently underway.

Based on lunar visibility projections, **Monday, March 31st** will most likely be celebrated as the day of Eid-ul-Fitr – a day of thanksgiving, prayers, and celebration to mark the end of Ramadan.

Considering the above, I kindly request that you excuse the following Muslim student at your institution for the day of Eid-ul-Fitr and allow them to make up any assignments or exams they may miss on this day.

Student Name: _____

Student ID: _____

Please do not hesitate to reach out to me with any questions.

Thank you for your kind consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Khalid Tayob", written over a light blue horizontal line.

Khalid Tayob

President

khalid.tayob@icqcmasjid.org